CATHOLIC DIOCESE OF RICHMOND

Office of Catholic Education

Recertification Activity Request for Approval

(Please print, complete, and submit to OCS)

Documentation must be attached for this activity.

Recertification Points are awarded by OCS

Activity: _____

Presenter and Credentials: _____

Date and Length of Activity: _____

Location of Activity: _____

Option Number: _____ Number of Points: _____
(assigned by Superintendent)

Topic and Content of Activity/Program:

_____

_____

Approval requested by: _____

Person submitting form: _____

School: _____

_____
Principal's Signature Date

Superintendent's Approval: _____
Signature Date